



**Contact details**

Tel: 0860 100 693 • PO Box 652509, Benmore 2010 • www.avgms.co.za

## Transfer from active to retiree status

### Who we are

The Anglovaal Group Medical Scheme (referred to as 'the Scheme'), registration number 1571, is a not-for-profit organisation, registered with the Council for Medical Schemes.

Discovery Health (Pty) Ltd (referred to as 'the administrator') is a separate company and an authorised financial services provider (registration number 1997/013480/07). We take care of the administration of your membership for the Scheme.

### How to complete this form

1. Please use one letter per block, complete in black ink and print clearly.
2. Please complete this form and return it to your Human Resources Department.
3. This form is for main members who move onto retiree status, to make contributions or payments directly to Anglovaal Group Medical Scheme.
4. To avoid administration delays, please make sure this application is completed in full.
5. Please call Anglovaal Group Medical Scheme on **0860 100 693** for any queries.

### 1. Member information (main applicant)

Membership number (compulsory)	<input type="text"/>	Start date	<input type="text"/>
Employee number (compulsory)	<input type="text"/>		
Title	<input type="text"/>	Initials	<input type="text"/>
Surname	<input type="text"/>		
First name(s)	<input type="text"/>		
Gender	M <input type="checkbox"/> F <input type="checkbox"/>	Date of birth	<input type="text"/>
Marital status	Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Windowed <input type="checkbox"/>		
Date of marriage	<input type="text"/>		
Previous/maiden name	<input type="text"/>		
ID or passport number	<input type="text"/>		
Telephone (H)	<input type="text"/>	Telephone (W)	<input type="text"/>
Cellphone	<input type="text"/>		
Email address	<input type="text"/>		

### Postal address (Post collected from post box, suite or private bag)

<input type="checkbox"/> PO Box	<input type="checkbox"/> Private Bag	Box number	<input type="text"/>
<input type="checkbox"/> Suite	<input type="checkbox"/> Postnet Suite	Number	<input type="text"/>
Suburb	<input type="text"/>		Postal code <input type="text"/>

### Physical address

Unit/Suite number	<input type="text"/>	Complex name	<input type="text"/>
Street number	<input type="text"/>	Street name	<input type="text"/>
Suburb	<input type="text"/>		Postal code <input type="text"/>

## 2. Banking details for your monthly contributions

### What you must do

Submit the following with this form: A copy of your ID and a bank statement/letter of confirmation (not older than three months) from the bank.

These details apply when you pay directly towards your total contribution. Please note that we cannot accept credit card details. You may only use a South African bank account. The first deduction will take place at the beginning of the month following the start date as a retiree member.

Bank name			
Branch name		Branch code	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/>
Account type	Current <input type="checkbox"/>	Transmission <input type="checkbox"/>	Savings <input type="checkbox"/>
Name of account holder			
Account number	<input type="text"/>	<input type="text"/>	<input type="text"/>
Signature of account holder			

I, \_\_\_\_\_, hereby give Discovery Health (Pty) Ltd and/or Anglovaal Group Medical Scheme permission to charge my bank account for my contributions to Anglovaal Group Medical Scheme.

## 3. Banking details for reimbursement of your claims

### What you must do

Submit the following with this form: A copy of your ID and a bank statement/letter of confirmation from the bank.

Same as above? Yes  No  (if "No" please complete below)

Bank name			
Branch name		Branch code	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/>
Account type	Current <input type="checkbox"/>	Transmission <input type="checkbox"/>	Savings <input type="checkbox"/>
Name of account holder			
Account Number	<input type="text"/>	<input type="text"/>	<input type="text"/>
Signature of account holder			

## 4. Your legal declaration

It is my sole responsibility as a member to make sure Anglovaal Group Medical Scheme receives the monthly premium. If contributions are outstanding for two months in a row, my membership will be cancelled in the third month. Short payment or non-payment of any of my contributions will result in suspension of my claims.

I confirm the content of this application is true and complete.

I agree to advise Anglovaal Group Medical Scheme in writing of any change in details that may occur between the date of this application form and the activation of my membership with Anglovaal Group Medical Scheme.

Signed at \_\_\_\_\_ on

Signature of applicant \_\_\_\_\_

**Please do not sign an incomplete application form**

## 5. Your employment details

Name of employer																			
Employer / billing number																			
Employee number																			
		Date of employment				D	D	M	M	Y	Y	Y	Y						
1. Employer contact person						2. Employer contact person													
Telephone						Telephone													
Email						Email													
Branch name						Branch name													
Department name						Department number													
Date of promotion (if applicable)												D	D	M	M	Y	Y	Y	Y
Is membership of the AVGMS compulsory												Yes <input type="checkbox"/>		No <input type="checkbox"/>					

Please ensure your employer completes this warranty.